

HAYSBORO COMMUNITY RENTAL RATES 2012

GST NOT INCLUDED

<u>EVENT RATES</u>	<u>(anything over 3 hours)</u>	<u>Members</u>	<u>Non-Members</u>
Main Hall & Kitchen		\$330.00	\$385.00
Lounge & Kitchen		\$275.00	\$330.00
Millennium Room		\$90.00	\$100.00
Main Hall, Lounge & Kitchen		\$550.00	\$600.00
Main Hall, Lounge, Millennium Room & Kitchen		\$600.00	\$650.00

HOURLY RENTALS (maximum 3 hours)

Millennium Room or Lower Studio		\$18.00 per hour any time
Main Hall or Lounge	9:00 am until 5:00 pm	\$35.00 per hour
	5:00 pm until 2:00 am	\$50.00 for first hour \$35.00 for each additional hour

Note: The damage deposit on all rentals is \$600.00

Damage deposits are required 24 hours prior to the rental and must be paid by certified cheque, money order or cash only. This will be deposited and we will issue a cheque for the refund as required.

INFORMATION AND RULES

Capacity of the Main Hall:-	130 for Dinner/Dance or 144 if seated for a meeting, etc. Room size is 47 ft. x 35 ft. Furnishings:- 150 brown chairs, 15 - 5 ft. round tables & 15 - 8 ft. rectangular tables
Capacity of the Lounge:-	50 persons seated (actual capacity is 75 - 100 persons). Tables and chairs are always set up and can be moved around to suit. Furnishings:- 15 - 3 ft. round tables, 47 teal chairs, pool table, shuffleboard table Please always return tables and chairs to their original positions.
Capacity of the Millennium Room:-	24 persons. This is available for meetings Furnishings:- large conference table and 24 ch chair Room size is approximately 20 ft. x 20 ft.

*** There are no dishes, glasses, cutlery or tablecloths available.**

*** NO CONFETTI IS ALLOWED INSIDE THE HALL OR IN THE PARKING LOT! ANY EVIDENCE OF CONFETTI ON THE PREMISES WILL RESULT IN THE LOSS OF YOUR DAMAGE DEPOSIT. THIS INCLUDES METALLIC CUT-OUTS.**

Booking:- A \$100.00 non-refundable deposit is to be paid the day of booking in order to hold the hall for your rental date.
This deposit will be put towards your rental fee.
The balance of the rental is due 30 days in advance of the function.
The damage deposit is due 24 hours prior to the booking (or the Friday prior to a weekend booking).

* Southfour needs no damage deposit and is entitled to 4 bookings per year at no charge.

Furniture and Amenities:

Location	Size	Furniture	Comments
Main Hall	1650 sq. ft.	155 brown chairs 15 - 5 ft round tables 15 - 8 ft rectangular tables 4 - 6 ft rectangular tables	All furniture must be stacked and placed neatly in the storage room after the event.
Lounge	1200 sq. ft.	15 round tables - 3 ft diameter 47 Teal chairs pool table shuffleboard table	All furniture must be returned to original positions.
Millennium Room	400 sq. ft.	1 large conference table 24 chairs	All furniture must be returned to original positions.

Floor Plan:

